



**NORTH SUBURBAN ACCESS CORPORATION
June 6, 2013
NSCC/NSAC
2670 Arthur Street, Roseville, MN
Regular Meeting
Immediately following NSCC Meeting**

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Reports
 - A. Executive Director
 - B. Strategic Planning Committee Report
 - C. Production & Outreach Manager
 - D. Senior Technician/Facilities Coordinator
- VI. General Business
 - A. Treasurer's Report – April 2013
 - B. Strategic Planning Update
- VII. Announcements
 - A. Crew introductions
- VIII. Adjournment

Please call the office if you are unable to attend the meeting.

Next Regular Meeting – August 1, 2013*

*(Date Tentative)

THIS PAGE IS INTENTIONALLY LEFT BLANK

**NSAC Item V.A.
June 3, 2013**

to: Board of Directors

from: Cor Wilson
Executive Director

subject: May Report

PEG Channels Moved – Early in the week of May 13, we learned that Comcast had moved Twin Cities area PEG channels to a new location on the cable spectrum that is very susceptible to FM and other interference. The company did so without notifying any of the local franchising authorities of the move. As a result of the move, many area subscribers lost their PEG channels because, in a digital world, the interference stops the transmission of the PEG channels' signal.

My colleague from the Northern Dakota County Cable Commission, Jodie Miller, and members of her Commission and staff met with Comcast representatives on the morning of Friday, May 17. Late that afternoon, Emmett Coleman called to let me know that the company had decided to move the channels again to another part of the spectrum. Although we are still getting some calls about missing channels, we believe that this move will result in fewer problems with signal interference. However, again, the move was made with no official notice to any of the local franchising authorities other than the telephone call from Mr. Coleman.

Volunteer Picnic – We have scheduled a summer picnic for our volunteers on June 11 at Central Park in Roseville. Please mark your calendars; we would love to have you join us.

New Webstreaming Program – Our new webstreaming program for city meetings will soon be making its debut, according to Terri Schultz, Technical Services Manager. One of the highlights of its new features will be a much larger picture.

ACM Conference – I will provide a more detailed report on the Alliance for Community Media conference at the Board meeting this Thursday.

THIS PAGE IS INTENTIONALLY LEFT BLANK

**NSAC Item V.B.
June 3, 2013**

to: Board of Directors
from: Cor Wilson, Executive Director
subject: Strategic Planning Committee

The Strategic Planning Committee – Directors Dan Roe, Barb Haake and Hal Gray – met with me on Friday, May 10, and we reviewed the current strategic plan and made a number of adjustments to the timelines. A copy will be sent to you prior to the meeting.

THIS PAGE IS INTENTIONALLY LEFT BLANK

NSAC Item V.C.
May 22, 2013

To: Cor Wilson
Executive Director

From: Tim Domke
Production and Outreach Manager

Subject: May 2013 Report

Truck Productions – (27 in all) (3 truck cancellations)

- Area school events
 - Roseville High School – 11 events
 - St. Anthony High School – 7 events
- Area college events
 - Bethel Concerts – 2 events
- Public events
 - NET Lifeline – Keith Flanagan
 - Ordination / Cathedral – Joe Conlon
 - Henry Sibley Concert – Joe Conlon
 - Roseville Big Band – John Rusterholz
- Staff produced
 - Irondale High School – 3 events

Studio/Misc. Productions – (to name a few)

- Staff
 - North Suburban Beat – (Two shows)
 - Guests/Organizations
 - CTV VRA's highlights
 - Little Canada Canadian Days Button Winners
 - Roseville Fire Department House Burn
 - Arden Hills/Shoreview Clean-up Day Promo
 - Mac's Fish & Chips [Roseville]
 - Little Canada Arbor Day Program
 - Saint Anthony Civic Orchestra
 - Minnesota Supreme Court at Roseville High School
 - Toastmasters
 - ACM Hometown Award Winners
 - **Disability Viewpoints** – Jo Ann Erbes, Mark Hughes, Ken Gammell (CTV)
 - **The Ghosts of CTV** – Shannon Hunter (CTV)
 - **Lemonade** – Amy O'Connell, Alexander Zaic, Erin Offenhauser, Jake Bailey, Masa Drazic and Simone Scarafoni [CTV's Youth Group]
 - **2012 Roseville Area High School Spring Jazz Showcase** – Wayne Powers

- Volunteer
 - WWA Talk Show – 2 events
 - Mounds View 2013 Town Hall Meeting
 - Christ the King
 - Light on the Gospel – Mother’s Day
 - Public Safety Spotlight
 - Health Now – 2 events
 - The Messenger – 2 events
 - St. Rose play “The Ultimate Toy”
 - New Brighton Now
 - Filmmaker’s Studio Season 3 – 2 events
 - Figure Skating from the Minnesota John Rose Oval - 3 events.

Production For Hire – (currently in production)

- CareMinders & Friends – April’s guest was Mary Jo Schifsky, Executive Director at Store to Door.
- PSA for Heritage Place of Roseville – Continued scripting

Youth Media

- **CreaTV** – Part of the group went on a fieldtrip to the Zen Meditation Center to learn more about Zen Buddhism for their religion project.
- The CreaTV teens attended The National Academy of Television, Arts and Sciences Student Production Awards hosted at the Theaters of the MOA. CreaTV’s “Dance Documentary” was awarded a Student Production Award in the Arts & Entertainment/Cultural Affairs category. “Lemonade” and “Ski Feature” were nominated as well.
- Other awards included: Hometown Media Award in the Music Video category “Lemonade.” Also, “Evolution of the Gaming Community” was recognized by the Perpich Foundation with Best in Show at the second annual Perpich Youth Cinema Film Festival.
- **Teen Production Club**
 - The TPC teens are currently wrapping up on two projects: Irondale High School One-Act Plays and The CTV Staff interviews. They will put together micro-shorts to submit to the 10-Second Film Festival held at the Soap Factory in Minneapolis during the Northern Spark celebration in June.
- **Teen Leadership Council**
 - This newly organized youth group held its second meeting in April. This group of former and current youth participants began its first steps to organizing a fall open house to promote the youth programs at CTV.
- **Other Youth News –**
 - CTV continues its recruitment for a CTEP AmeriCorps member for the 2013-2014 program year, starting in September 2013.
 - CTV was awarded four St. Paul Youth Job Corps positions for the summer of 2013. The program will allow us to hire four teens to work on CTV and city productions during the summer. Currently there are 40 resumes to review.

Education and Outreach

- **CTV Classes** – 37 Certifications/Attendees
 - **CTV 101**– (2 classes) 6 students
 - **Camcorder** – (3 classes) 9 students
 - **Basic Studio** – (2 classes) 5 students
 - **Basic Truck Crewing** – (1 session) 1 student
 - **Final Cut Pro** (2 classes) 16 students

- **Workshops (Producers Club)** – N/A
- **CTV Tours** - April 20: Cub Scouts (10)

Municipal Services

- **Technical Services**
 - **Roseville** – Installation began for council room rebuild project.
- **Production Services**
 - **Shoreview** – Recorded the “Shoreview for the Ages” workshop.
 - **Mounds View** – Production continues on the Mounds View Community Center promotional video.
 - **Little Canada** – Produced their annual Arbor Day Celebration held at Spooner Park.
 - **St. Anthony** – Using CTV’s Mini-Mobile System, Kevin Schmitz recorded the Saint Anthony Civic Orchestra Concert. That makes it our second year in a row covering this musical event.
 - **Roseville** – Roseville’s Police Department hosted the second annual Ramsey County Law Enforcement Memorial at the Minnesota John Rose Oval.
- **City Misc.**
 - **Falcon Heights** – CTV continues to make dubs of all of their city council meetings until their new DVD recorder arrives.
 - **Roseville** – Roseville’s Street Maintenance Series received a Northern Lights Award. Producers Tim Pratt and Kevin Schmitz received the Minnesota Association of Government Communicators (MAGC) Northern Lights Award for video communication.

See enclosed municipal services report.

Marketing and Volunteer Activity

- **Promotional Activities**
 - **Website** – Designed images for:
 - Volunteer Picnic Announcement
 - Alert to channel changes to subscriber cable boxes
 - St. Anthony live concert
 - **Print/ Electronic**
 - Sent out graduation information to schools and received permission to make dubs of the graduations from the schools.
 - Provided updates via (Facebook and Twitter) regarding: Slate Awards, LIVE sports coverage on channel and web and Youth events.
 - MACTA Communications Committee – continued work on first e-newsletter: MACTA e-Brief

- **Volunteer Activities**

- **Events**

- Organized a Saturday's Producers Club for May 18.
 - Organizing July and August's Producers Club meetings.
 - Prepared flyers for the Volunteer Picnic in June.

- **Volunteer Support**

- Held a CTV 101 class

- - - - - 2013 CTV 100 Hours Program - - - - -

| Arden Hills | Falcon Heights | Lauderdale | Little Canada | Mounds View | New Brighton | North Oaks | Roseville | St. Anthony | Shoreview | (TYPE) | School Board |
|--------------------------------------------------------------|-----------------------------------------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------------------------------------------------------|----------------------------------------------------------------|------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------------|------------------|
| 2 hrs - 02/13 - Kevin worked on AH Channel graphics | 10 hrs - Kevin/Jake are editing the FH Solar Panel Workshop | 12 hrs - 01/10 - SA-FH-LD - Sustainability Workshop Almost Complete! | 4 hrs - 02/02 - Taylor shot the LCRA Ice Fishing Tourney 2013 | 2 hrs - 01/18 - Johnny troubleshot the audio problems in MV Police Interview Room(s) | 3 hrs - 01/02/13 - Kevin shot the NB PREC Mtg | 1 hr. - 01/22 - Don had to reset a DTA at North Oaks | 2.5 hrs - 01/18 - Taylor shot Broll at RV Autumn Grove Park | 2 hrs - Don/Johnny assessed the Audio connected through the presentation computer issue | 3 hrs - 03/04 - Kevin worked the SVCC Mtg | (Production) | |
| 4 hrs - April - Kevin worked on AH Channel graphics | 12 hrs - 01/10 - SA-FH-LD - Sustainability Workshop Almost Complete! | 1 hr - 04/23 - Ian worked with LD council chamber audio setup | 3 hrs - 02/09 - Taylor shot the LCRA Skating Party 2013 | 6 hrs - 01/21 - Kevin finish editing on MV Cookies w Santa | 2.5 hrs - 01/04 - Kevin shot some NBE B-Roll | | 1 hr - 02/19 - Kevin went to RV for the Crack Sealing VO | 12 hrs - 1/10 - SA-FH-LD - Sustainability Workshop Almost Complete! | 3 hrs - 03/20 - Kevin worked the SV EQC Speaker Series | (Technical) | |
| | 4 hrs - 01/27 - Jake shot the FH Winterfest Event | | 16 hrs - 3/23 - Edited the LCRA Ice Fishing Tourney | 1.5 hrs - 02/18 - Kevin/Dale met with Leah for MVCC promo prep | 3 hrs - 02/05 - NBE VO Dubb | | 2.5 hrs - 02/21 - RV Snow Plow Broll | 3.5 hrs - 02/12 - Kevin worked the SACC Mtg for Ken G. | 1.5 hrs - 04/22 - Kevin shot the SV Mayor Intro at SV City Hall | (Coming Soon) | |
| | 2 hrs - 02/11 - Don removed/tested old DVD Recorder and ordered replacement | | 12 hrs - 03/23 - Kevin/Taylor Edited the LCRA Skating Party | 1 hr. - 03/05 - Don worked on a MV deck for Vanessa | 3 hrs - 02/06 - Kevin shot the NB PREC Mtg | VBBA Shoot 2013 ?? | 4 hrs - 02/22 - Taylor shot the RV Snow Plow Broll | 5 hrs - 03/22 - Kevin/Hillary shot the SA Destination Imagination Club | 1.5 hrs - 04/23 - Kevin re-edited a SV DVD about Harrassment | | |
| | 16 hrs - 2/25 - Kevin/Jake Edited the FH Winterfest video | | 3 hrs - 04/16 - Kevin shot the LC Button Winner Contest Shoot | 3 hrs - 04/13 - Taylor shot the MVCC Spring Fling | 4 hrs - 02/21 - Hillary shot the NB Neighborhood Mtg | | 13 hrs - 03/23 - Kevin Edited the RV Fairview Pathway video | 10 hrs - Kevin/Taylor is editing the SA Detination Imagination Club | 8 hrs - Kevin/Brian re-edited the SVHRC 2012 Workshop into a 10-min. Highlight | | |
| | 2 hrs - 03/12 - Staci burned the FHCC & FHCC MTGs onto DVDs | | 2 hrs - 05/07 - Kevin shot the LC Arbor Day Re-scheduled event | 3 hrs - 05/01 - Ken G. shot the MVPC Mtg | (19 hrs Total) (02/21-02/25) - NBE Edit 02/26 - NBE Editing 02/27 - NBE Editing | | 13 hrs - 03/27 - Kevin Edited the RV Crack Repair | 20 hrs - 05/11 - Kevin/Tech/Interns(2) shot the SA Civic Orch. (Mini-Remote + 3 Cameras) | 6 hrs - 05/09 - Kevin shot the SV Human Rights Commission Workshop (Johnny Consulted w/ AMS Audio Setup) | | |
| | 1 hr - 04/04 - Staci burned the FHCC MTG onto DVD | | | 12.5 hrs - 05/08 - Kevin/Taylor Edited the MVCC Spring Fling | 4 hrs - 03/06 - Kevin shot the NB PREC Mtg | | 1 hr - 04/15 - Johnny fixed a cable for Tim Pratt of Roseville | | 3 hrs - Kevin Edited the SV Mayor Intro video | | |
| Planning and pre-production of a 3-5 min. AH City Tour Video | 1 hr - 04/09 - Staci burned the FH MTG onto DVD | | Kevin/Taylor Edited the LC Button Winner Contest video | | (18 hrs Total) 03/12 - NBE Edits 03/13 - NBE Edits 03/28 - NBE Edits 04/01 - NBE Edits 04/02 - NBE Edits | | 5.5 hrs - 04/15 - Kevin worked the RVCC Mtg | Finish Edit of the SA Civic Orchestra video | | | |
| | 2 hrs - 04/25 - Staci burned the FHCC MTG onto DVD | | Kevin Edited the LC Arbor Day Celebration | | 3.5 hrs - 04/03 - Kevin/Brandon shot the NB PREC Mtg | | 1.5 hrs - 04/29 - Taylor shot the RV Parks Renew MTG | | Editing the SVHRC workshop video | | |
| | | | | | 4 hrs - 05/01 - Kevin/Brandon shot the NB PREC Mtg | | | | | | |
| | | | LC PSA #2 about Identity Theft | | 3 hrs - 05/06 - Kevin converted formats for the NBE Project | | RV Law Enforcement Memorial ??? | | | | |
| | | | | | | | RV Equipment Installations by Tech Department | | | (UPDATED 05/13/2013) | |
| TOTAL = 6.0 | TOTAL = 50.0 | TOTAL = 13.0 | TOTAL = 40.0 | TOTAL = 29.0 | TOTAL = 67.0 | TOTAL = 1.0 | TOTAL = 44.0 | TOTAL = 52.5 | TOTAL = 26.0 | ----- | TOTAL = 0 |

THIS PAGE IS INTENTIONALLY LEFT BLANK

TO: Cor Wilson, Executive Director

FROM: Terri Schultz, Technical Services Manager
Pat Cook, Senior Technician and Facilities Coordinator

SUBJECT May 2013 Report

Technical Operations

- Pat Cook put some of the finishing touches on the studio audio system. Since we moved in we have been relying on patch cables to route the audio in the control room. Now the audio router (automated) is up and running, allowing for quick and easy configuration of the signals for various types of shoots.
- With Comcast's discontinuation of analog service, Pat Cook has been working with Cor and others on how it affects our customers and us. The initial channel allocation was very undesirable as it was in the FM band and is very prone to ingress. The latest channel allocation is in the aeronautical bands and ingress should be less of an issue. We are still having numerous complaints about viewers losing our channels. Cor has been working with the company to get these resolved.
- Terri Schultz is attending the ACM conference, along with Dale Irving, Alex Betzler and Cor Wilson.

IT and I-Net Operations

- Ian configured webcams for a CreaTV program.
- IOS remote has been created for the ATEM switcher in the remote system.
- Re-configured our media transcoder for remote access.
- Laptops have been repaired for use with the remote system
- A new access point has been configured for the remote system as it is being used more frequently.
- We live web streamed a three-day figure skating competition at the oval that had good viewership.
- Our long-term intern Ryan Kroll has graduated and will be leaving CTV. He has been a very valuable intern and will be missed greatly.
- A monthly web streaming activity report is attached.

City and School Assistance

- Pat Cook has been working on preparing for the Roseville council chambers upgrade. This project has a number of aspects, including the installation of some new HD equipment as well as the re-integration of some existing equipment. Due to timing constraints, we will also be hosting a council meeting here in our conference room. As it is already wired for sound and video, this seemed a good option, as the council chambers will not be done in time for that meeting.

Trucks

- There were 28 truck and remote system shoots in May that included a couple of baseball playoff games.
- We are doing a punch list of minor items to complete the white truck upgrade and are preparing for the blue truck later this summer.

Don Swenson's Monthly Report

May '13

Trucks

White truck

- 1) Finished wiring the data network
- 2) Installed an option board in the intercom Master Station so it could be used as a IFB control.
- 3) Continued to work through the issues on the new wiring.

Studio

- 1) Installed black AC outlets

Edit A

- 1) Installed the junction boxes for the video/audio/control cables for the Control B operation.

Apr 28, 2013 - May 28, 2013

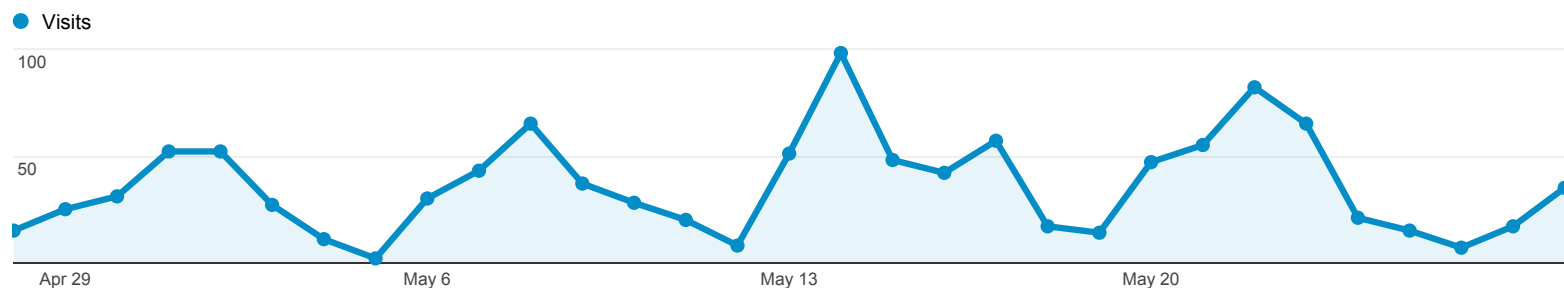
Landing Pages

Pages are grouped by Page

% of entrances: 100.00%

Explorer

Site Usage



| <input type="checkbox"/> | Hostname | Visits | Pages / Visit | Avg. Visit Duration | % New Visits | Bounce Rate |
|--------------------------|------------------------------|---------------------------------------------|---------------------------------------|-----------------------------------------------|-------------------------------------------|-------------------------------------------|
| | | 1,117 % of Total: 100.00% (1,117) | 1.75 Site Avg: 1.75 (0.00%) | 00:02:13 Site Avg: 00:02:13 (0.00%) | 40.29% Site Avg: 40.29% (0.00%) | 70.19% Site Avg: 70.19% (0.00%) |
| | 1. rvcc.nsacwebcasts.com | 254 | 1.78 | 00:04:45 | 17.32% | 53.94% |
| | 2. mvsvb.nsacwebcasts.com | 196 | 1.70 | 00:01:41 | 69.39% | 73.47% |
| | 3. sasb.nsacwebcasts.com | 58 | 1.43 | 00:00:55 | 48.28% | 79.31% |
| | 4. mwcc.nsacwebcasts.com | 51 | 2.02 | 00:01:38 | 52.94% | 66.67% |
| | 5. ahcc.nsacwebcasts.com | 43 | 1.91 | 00:01:25 | 32.56% | 53.49% |
| | 6. nocc.nsacwebcasts.com | 40 | 1.65 | 00:01:28 | 32.50% | 75.00% |
| | 7. mwpcsc.nsacwebcasts.com | 38 | 5.03 | 00:01:29 | 52.63% | 81.58% |
| | 8. mvcc.nsacwebcasts.com | 33 | 1.58 | 00:03:19 | 27.27% | 75.76% |
| | 9. lcpc.nsacwebcasts.com | 29 | 1.10 | 00:00:22 | 6.90% | 93.10% |
| | 10. sacc.nsacwebcasts.com | 28 | 1.64 | 00:01:31 | 35.71% | 67.86% |
| | 11. lccc.nsacwebcasts.com | 26 | 1.65 | 00:02:08 | 46.15% | 76.92% |
| | 12. svcc.nsacwebcasts.com | 26 | 1.38 | 00:01:04 | 46.15% | 76.92% |
| | 13. nspcc.nsacwebcasts.com | 23 | 1.61 | 00:00:55 | 43.48% | 73.91% |
| | 14. nscnsac.nsacwebcasts.com | 22 | 1.23 | 00:00:35 | 36.36% | 86.36% |
| | 15. nohoa.nsacwebcasts.com | 17 | 1.35 | 00:00:20 | 35.29% | 76.47% |
| | 16. rwscsc.nsacwebcasts.com | 16 | 1.38 | 00:01:59 | 62.50% | 68.75% |
| | 17. svpc.nsacwebcasts.com | 15 | 2.13 | 00:02:27 | 33.33% | 46.67% |
| | 18. mvedc.nsacwebcasts.com | 13 | 1.46 | 00:01:14 | 30.77% | 76.92% |
| | 19. mwhrc.nsacwebcasts.com | 13 | 2.15 | 00:03:14 | 53.85% | 53.85% |
| | 20. ldcc.nsacwebcasts.com | 12 | 1.33 | 00:00:59 | 25.00% | 83.33% |
| | 21. mveda.nsacwebcasts.com | 12 | 1.17 | 00:01:36 | 41.67% | 83.33% |
| | 22. mvws.nsacwebcasts.com | 12 | 1.25 | 00:00:03 | 8.33% | 83.33% |

| | | | | | | |
|-----|---------------------------|----|------|----------|---------|---------|
| 23. | rvpr.nsacwebcasts.com | 12 | 1.00 | 00:00:00 | 50.00% | 100.00% |
| 24. | ahpc.nsacwebcasts.com | 11 | 1.73 | 00:01:41 | 36.36% | 81.82% |
| 25. | rvpc.nsacwebcasts.com | 10 | 1.20 | 00:00:16 | 50.00% | 80.00% |
| 26. | lcpr.nsacwebcasts.com | 9 | 1.44 | 00:01:09 | 77.78% | 77.78% |
| 27. | mvpc.nsacwebcasts.com | 8 | 1.50 | 00:02:23 | 0.00% | 75.00% |
| 28. | rvhrc.nsacwebcasts.com | 8 | 1.75 | 00:01:17 | 37.50% | 87.50% |
| 29. | mwbedc.nsacwebcasts.com | 6 | 1.33 | 00:00:07 | 66.67% | 66.67% |
| 30. | mwenrc.nsacwebcasts.com | 6 | 1.00 | 00:00:00 | 66.67% | 100.00% |
| 31. | mwpr.nsacwebcasts.com | 6 | 1.00 | 00:00:00 | 66.67% | 100.00% |
| 32. | rvec.nsacwebcasts.com | 6 | 1.83 | 00:04:53 | 0.00% | 33.33% |
| 33. | mvcccm.nsacwebcasts.com | 5 | 1.00 | 00:00:00 | 20.00% | 100.00% |
| 34. | mvthm.nsacwebcasts.com | 5 | 1.40 | 00:02:42 | 80.00% | 60.00% |
| 35. | mwccw.nsacwebcasts.com | 5 | 1.00 | 00:00:00 | 40.00% | 100.00% |
| 36. | mwpc.nsacwebcasts.com | 4 | 1.00 | 00:00:00 | 75.00% | 100.00% |
| 37. | nsp.nsacwebcasts.com | 4 | 2.50 | 00:02:16 | 50.00% | 0.00% |
| 38. | rvhra.nsacwebcasts.com | 4 | 1.25 | 00:03:18 | 50.00% | 75.00% |
| 39. | rvpwt.nsacwebcasts.com | 4 | 1.00 | 00:00:00 | 25.00% | 100.00% |
| 40. | www.nsacwebcasts.com | 4 | 5.75 | 00:13:11 | 0.00% | 25.00% |
| 41. | mvpr.nsacwebcasts.com | 3 | 1.00 | 00:00:00 | 0.00% | 100.00% |
| 42. | mwhpc.nsacwebcasts.com | 3 | 1.00 | 00:00:00 | 66.67% | 100.00% |
| 43. | rvet.nsacwebcasts.com | 3 | 1.00 | 00:00:00 | 33.33% | 100.00% |
| 44. | rvv.nsacwebcasts.com | 3 | 1.00 | 00:00:00 | 0.00% | 100.00% |
| 45. | sapc.nsacwebcasts.com | 3 | 1.00 | 00:00:00 | 66.67% | 100.00% |
| 46. | mv_other.nsacwebcasts.com | 2 | 2.00 | 00:00:07 | 50.00% | 50.00% |
| 47. | rvccsm.nsacwebcasts.com | 2 | 1.00 | 00:00:00 | 100.00% | 100.00% |
| 48. | sapr.nsacwebcasts.com | 2 | 1.00 | 00:00:00 | 100.00% | 100.00% |
| 49. | mvccm.nsacwebcasts.com | 1 | 1.00 | 00:00:00 | 100.00% | 100.00% |
| 50. | nopc.nsacwebcasts.com | 1 | 1.00 | 00:00:00 | 100.00% | 100.00% |

Rows 1 - 50 of 50

© 2013 Google

Explanation of Columns

Visits- The number of visits to the page.

Pages/Visits-The average number of pages viewed during a visit to the site. Repeated views of a single page are counted.

% New Visits-The percentage of visits by people who had never visited your site before.

Avg. Time on Site-The average duration of a visit.

Bounce Rate-The percentage of single-page visits (i.e. visits in which the person left your site from the entrance page).

North Suburban Access Corporation

2013 Financial Report Summary

For the Four Months Ending April 30, 2013

| | Current Month | | Year to Date | % Total Budget | Y-T-D Budget | Annual Budget |
|-------------------------|------------------------|----|----------------------|-------------------|-------------------|---------------------|
| Revenues | | | | | | |
| Tuition/Training/Misc. | 134.68 | a. | 3,104.15 | (0.26) | 3,600.00 | 12,000.00 |
| Cable Company Grants | 0.00 | | 702,994.91 | (0.50) | 702,995.00 | 1,405,990.00 |
| Interest Income | 299.61 | | 1,079.66 | (0.31) | 1,120.00 | 3,500.00 |
| Reimburs/WEBstream | (501.42) | b. | 7,451.67 | (0.25) | 7,500.00 | 30,000.00 |
| Earned Income | 1,291.40 | | 9,529.45 | (0.17) | 14,000.00 | 55,000.00 |
| Donations | 0.00 | | 0.00 | 0.00 | 0.00 | 1,000.00 |
| EQUIP REPL GRANT 807 | 0.00 | | 50,000.00 | 0.00 | 0.00 | 0.00 |
| Transfer from Reserves | 0.00 | | 0.00 | 0.00 | 0.00 | 26,210.00 |
| Total Revenues | 1,224.27 | | 774,159.84 | (0.50) | 729,215.00 | 1,533,700.00 |
| Expenses Summary | | | | | | |
| Personnel Services | 68,690.11 | | 245,004.94 | 0.29 | 242,152.56 | 841,000.00 |
| Operating Expenses | 45,346.99 | | 146,855.65 | 0.28 | 169,920.28 | 532,700.00 |
| Capital Expenses | 2,545.81 | | 43,972.05 | 0.27 | 73,770.50 | 160,000.00 |
| Total Expenses | 116,582.91 | | 435,832.64 | 0.28 | 485,843.34 | 1,533,700.00 |
| Net | (\$ 115,358.64) | | \$ 338,327.20 | 0.00 | 243,371.66 | 0.00 |

a. Tuition/Training/Misc. -- Primarily DVD's

b. Reimbursement/Webstreaming -- Negative number reflects the reversal of a duplicate billing.

North Suburban Access Corporation

2013 Detail Financial Report

For the Four Months Ending April 30, 2013

| | Current Month | | Year to Date | % Total Budget | Y-T-D Budget | Annual Budget |
|--------------------------------|------------------|----|-------------------|-------------------|-------------------|-------------------|
| Personnel Services | | | | | | |
| Full Time Salaries | 52,530.34 | | 160,690.41 | 0.28 | 157,384.64 | 576,500.00 |
| Part Time Salaries | (661.69) | c. | 20,801.42 | 0.32 | 20,000.00 | 65,000.00 |
| FICA | 3,799.98 | | 14,335.93 | 0.28 | 15,692.28 | 51,000.00 |
| Retirement | 2,991.84 | | 8,906.83 | 0.30 | 10,000.00 | 30,000.00 |
| Unemployment | 373.42 | | 1,477.98 | 0.33 | 1,384.64 | 4,500.00 |
| Workers Comp | 347.47 | | 1,237.99 | 0.25 | 1,355.00 | 5,000.00 |
| Health/Life Insurance | 9,308.75 | | 37,554.38 | 0.34 | 36,336.00 | 109,000.00 |
| Total Personal Services | 68,690.11 | | 245,004.94 | 0.29 | 242,152.56 | 841,000.00 |
| Operating Expenses | | | | | | |
| General | | | | | | |
| Printing | 527.95 | d. | 723.87 | 0.13 | 950.00 | 5,500.00 |
| Publications | 70.20 | e. | 70.20 | 0.14 | 150.00 | 500.00 |
| Memberships | 860.00 | f. | 7,525.00 | 0.55 | 7,650.00 | 13,800.00 |
| Entries Fees | 875.00 | g. | 2,793.00 | 0.80 | 2,225.00 | 3,500.00 |
| Video Programming | 0.00 | | 0.00 | 0.00 | 0.00 | 150.00 |
| Total General | 2,333.15 | | 11,112.07 | 0.47 | 10,975.00 | 23,450.00 |
| Supplies | | | | | | |
| Office Supplies | 718.04 | | 2,011.64 | 0.25 | 4,000.00 | 8,000.00 |
| Video Supplies | 435.99 | | 3,450.36 | 0.14 | 5,100.00 | 24,000.00 |
| Software Supplies | 310.00 | | 6,079.82 | 0.39 | 6,500.00 | 15,500.00 |
| Volunteer Supplies | 7,140.95 | h. | 8,684.11 | 0.72 | 8,050.00 | 12,000.00 |
| Total Supplies | 8,604.98 | | 20,225.93 | 0.34 | 23,650.00 | 59,500.00 |

c. Part-Time Salaries -- Reflects reimbursement by NSCC for interns.

d. Printing -- Letterhead and brochures

e. Publications -- Pioneer Press subscription (1/2)

f. Memberships -- Twin Cities North Chamber of Commerce

g. Entry Fees -- NATOA Government Programming Awards; NATAS (Midwest Emmy Awards)

h. Volunteer Supplies -- Volunteer Recognition Awards; crew food; meeting refreshments

| | Current Month | | Year to Date | % Total Budget | Y-T-D Budget | Annual Budget |
|-------------------------------|------------------|----|-----------------|-------------------|-----------------|---------------|
| Maintenance | | | | | | |
| Office Equipment | 706.09 | i. | 996.67 | 0.20 | 1,000.00 | 5,000.00 |
| Video Equipment | 1,496.65 | | 6,954.38 | 0.37 | 7,000.00 | 19,000.00 |
| Van Operations | 131.96 | | 2,726.77 | 0.14 | 5,100.00 | 20,000.00 |
| Building Janitorial | 4,993.66 | | 17,725.17 | 0.27 | 24,000.00 | 65,000.00 |
| Total Maintenance | 7,328.36 | | 28,402.99 | 0.26 | 37,100.00 | 109,000.00 |
| Travel | | | | | | |
| Conferences | 5,446.53 | j. | 7,091.07 | 0.62 | 4,900.00 | 11,500.00 |
| Mileage & Meals | 202.03 | | 977.17 | 0.28 | 1,180.00 | 3,500.00 |
| Total Travel | 5,648.56 | | 8,068.24 | 0.54 | 6,080.00 | 15,000.00 |
| Tuition & Training | | | | | | |
| Tuition & Training | 120.00 | k. | 570.00 | 0.15 | 1,200.00 | 3,750.00 |
| | 120.00 | | 570.00 | 0.15 | 1,200.00 | 3,750.00 |
| Utilities | | | | | | |
| Utilities | 1,947.76 | | 8,492.78 | 0.28 | 10,000.00 | 30,000.00 |
| | 1,947.76 | | 8,492.78 | 0.28 | 10,000.00 | 30,000.00 |
| Leases | | | | | | |
| Rent | 6,785.60 | | 27,142.40 | 0.33 | 27,166.64 | 81,500.00 |
| Miscellaneous | 2,787.00 | l. | 2,787.00 | 1.11 | 2,500.00 | 2,500.00 |
| Postage Meter | 0.00 | | 84.00 | 0.14 | 150.00 | 600.00 |
| Total Leases | 9,572.60 | | 30,013.40 | 0.35 | 29,816.64 | 84,600.00 |

i. Office Equip. Maint. -- Copier

j. Conferences -- NAB and ACM conference expenses

k. Tuition & Training -- Wellness program reimbursement

l. Misc. Leases -- Rental of music library for productions

| | Current Month | Year to Date | % Total Budget | Y-T-D Budget | Annual Budget |
|-----------------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| Contractual | | | | | |
| Audit | 2,550.00 | 6,550.00 | 0.96 | 4,000.00 | 6,800.00 |
| Sales Tax | 1,138.96 | 5,596.49 | 0.37 | 5,000.00 | 15,000.00 |
| Payroll | 254.84 | 1,320.85 | 0.35 | 1,532.00 | 3,800.00 |
| Insurance | 725.00 | 2,825.51 | 0.18 | 3,600.00 | 16,000.00 |
| Legal | 0.00 | 0.00 | 0.00 | 10,150.00 | 55,000.00 |
| Producers/Trainers | 1,920.00 | 7,524.00 | 0.38 | 7,200.00 | 20,000.00 |
| Intrnet Connect | 1,000.00 | 4,000.00 | 0.32 | 4,200.00 | 12,600.00 |
| Miscellaneous | 460.45 m. | 3,877.32 | 0.09 | 5,000.00 | 45,000.00 |
| Total Contractual | 8,049.25 | 31,694.17 | 0.18 | 40,682.00 | 174,200.00 |
| Communications | | | | | |
| Postage | 569.73 | 2,058.97 | 0.40 | 1,750.00 | 5,200.00 |
| Telephone | 1,036.15 | 4,206.48 | 0.30 | 4,666.64 | 14,000.00 |
| Advertising & Promotion | 136.45 | 2,010.62 | 0.17 | 4,000.00 | 12,000.00 |
| Total Communications | 1,742.33 | 8,276.07 | 0.27 | 10,416.64 | 31,200.00 |
| Recruiting | | | | | |
| Recruiting | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| Total Operating | 45,346.99 | 146,855.65 | 0.28 | 169,920.28 | 532,700.00 |

m. Misc. Contractual -- Roseville IT services; van tech physical exam; survey monkey

| | Current Month | | Year to Date | % Total Budget | Y-T-D Budget | Annual Budget |
|-------------------------|------------------------|-----------|-------------------|-------------------|-------------------|---------------------|
| Capital Expenses | | | | | | |
| Capital Improvements | 0.00 | | 0.00 | 0.00 | 4,000.00 | 18,000.00 |
| Video Equip. | 2,545.81 | n. | 40,928.45 | 0.39 | 62,770.50 | 104,970.50 |
| Office Equipment | 0.00 | | 3,043.60 | 0.08 | 7,000.00 | 37,029.50 |
| Total Capital | 2,545.81 | | 43,972.05 | 0.27 | 73,770.50 | 160,000.00 |
| Total Expenses | 116,582.91 | | 435,832.64 | 0.28 | 485,843.34 | 1,533,700.00 |
| Net | (\$ 115,358.64) | \$ | 338,327.20 | 0.00 | 243,371.66 | 0.00 |

n. Video Equipment -- Truck cable assembly

THIS PAGE IS INTENTIONALLY LEFT BLANK